



Republic of the Philippines
Clark International Airport Corporation
Bids and Awards Committee
 Corporate Office Building, Clark Freeport Philippines
 Tel No. 045 – 599 – 2888/Fax No. 045 – 599-2888 loc 181

SUPPLEMENTAL/BID BULLETIN NO.4

This Supplemental/Bid Bulletin is issued to modify, amend or clarify items in the issued Bidding Documents for the **Renovation of Restrooms & Lockers at CFR Bldg 7574**.

This shall form an integral part of the said Bidding Documents.

I. The following were the issues and concerns discussed during the Pre-bid Conference:

Item	Queries	Remarks
1	(Query raised by Dantess) What material will be used for the entrance door?	As indicated in the drawings, the entrance door shall be made of wood jamb while the cubicle shall be of steel jamb. All bidders are required to use 1" thick particle board for cubicle partition. Air duct will be removed by the winning bidder without additional cost.
2	(Request made by Dantess) A copy of the Sample Forms was requested.	Sample forms shall be provided to all bidders after the meeting.
3	(Query raised by Dantess) Regarding the cash deposit certificate, will rural banks be accepted?	We will only accept certificates issued by licensed commercial banks.
4	(Query raised by BLF) Is there a preferred brand for the tiles?	There is no preferred brand for the tiles, for as long as the proposed items are within the technical specifications these will be accepted. The bidder shall submit the brochures of the tiles to be used.
5	(Query raised by BLF) Site inspection	The site inspection was conducted after the meeting.
6	(Query raised by Dantess) Are we required to use the attached Bill of Quantities (BOQ)? Or can we submit our own format for the BOQ?	Yes, the bidder may use and submit its own format for the BOQ.
7	(Query raised by Dantess) VAT Exempt	Yes, the bid price shall be exclusive of VAT. The 2% withholding tax should not be included in computing the bid price.

8	(Query raised by BLF) Are we still required to attach or submit the Contractor's Profile?	If the contractor's profile is required to be submitted then the bidder must submit the required document.
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II. Additional reminders to all bidders:

1. All documents to be submitted must be valid and updated. For documents on process for application, certifications in lieu of the required documents will not be honored.
2. All prospective bidders are required to submit two sealed envelopes. Envelope 1 shall contain the **Technical Proposal** while Envelope 2 shall contain the **Financial Proposal**. Each envelope must contain one original copy and two duplicates of the required documents.
3. All prospective bidders are instructed to follow the sequence of the required documents as provided in the checklist. It was likewise advised to use tabs and provide table of contents.
4. The following documents are required to be **notarized**:
 - a. Credit Line Certificate
 - b. Authority of Signatory
 - c. Certification as to Compliance of Existing Labor Laws and Standards
 - d. Affidavit of Disclosure of No Relationship
 - e. Certification on Bidder's Responsibilities
 - f. Affidavit of Site Inspection
5. The validity period for the bid security shall be 120 calendar days from the date of the opening of bids.
6. For the required list of similar completed government and private contracts, the value of the prospective bidder's single largest contract must be at least 50% of the ABC or Php 425,000.00.
7. For the Net Financial Contracting Capacity (NFCC), the NFCC should be at least equal to the ABC or Php 850,000.00.
8. Regarding cash deposit certificate, the bidder shall certify and commit not to withdraw a cash deposit in the amount equal to at least 10% of the ABC or Php 85,000. The certificate shall be valid for 120 cd from the date of issuance.
9. It is a mandatory requirement that the original and the number of copies of the Bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the Contract. All pages of the Bid shall be initialed by the person or persons signing the Bid as indicated in the Secretary's Certificate or Special Power of Attorney.
10. All photocopied documents to be submitted to the BAC must be signed by the Bidder or his duly authorized representative (as indicated in the Secretary's Certificate or Special Power of Attorney) certifying that such documents are true copy of the original. The original copy of the documents will be verified during the post-qualification.
11. Supplemental/Bid Bulletins shall be issued to all prospective bidders via e-mail, fax, or registered mail. All prospective bidders are required to submit an acknowledgment receipt for the said supplemental/bid bulletins to the Office of the BAC Secretariat also via e-mail, fax, or registered mail.
12. The last day for the submission of queries or request for clarification is February 13, 2009 (Friday), 5:00 PM.

13. The schedule for the Submission and Opening of Bids is on February 24, 2009 (Tuesday), 3:00 PM at the Clark International Airport Corporation, Board Room, Corporate Office Building, Clark Freeport Philippines. **Late bids shall not be accepted.** The reference for the time shall be the biometric system situated within the Corporate Office Building.

CIAC reserves the right to accept or reject any Bid, and to annul the bidding process and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

For the guidance and information of all concerned.

HILARION RITCHE D. NACPIL
Chairman, BAC
Issued on: February 17, 2009

Received by:

Name and Signature of the Representative

Name of Company