



**Republic of the Philippines**  
**Clark International Airport Corporation**  
**Bids and Awards Committee**  
 Corporate Office Building, Clark Freeport Philippines  
 Tel No. 045 – 599 – 2888/Fax No. 045 – 599-2888 loc 181

## SUPPLEMENTAL/BID BULLETIN NO.1

This Supplemental/Bid Bulletin is issued to modify, amend or clarify items in the issued Bidding Documents for the **Construction of Motorpool (re-bid)**

This shall form an integral part of the said Bidding Documents.

I. The following were the issues and concerns discussed during the Pre-bid Conference:

Item	Queries	Remarks
1	(Query raised by PGM ) Regarding the shear wall, according to the plan (sheet 4/9) it has 150mm thick concrete slab with 16 mm diameter deformed bars at 200mm on center both ways.  May we request the details for the shear wall	Please refer to the attached detail drawing for the shear wall.  <i>(Kindly coordinate with the CIAC BAC Secretariat Office for the copy of the drawing)</i>
2	(Query raised by PGM) Is there a required structural grade for the re-bars?	Yes, the required structural grade of re-bars shall be grade 33.  Concrete samples for structural members shall be required for testing by an Independent Testing Company.
3	(Query raised by PGM) Do we need to get a Building Permit for this project?	Yes, the building permit shall be issued by CDC. Assistance shall be given to the winning bidder. However, all fees shall be paid by the winning bidder. The Aviation Engineering Department shall provide the necessary plans.
4	(Query raised by PGM) The detailed engineering plan indicates installation of an electric meter, on whose account will it be?	The winning bidder shall apply for the installation of an electric meter as indicated in the plan under the account name: CIAC, and pay the necessary fees.
5	(Query raised by Aarcon) Regarding the Bill of Quantities, I noticed that the quantity for the materials is not provided. Does this mean we will be the one who will estimate the quantity?	Yes, all bidders are required to accomplish the quantity of materials based on their estimates.
6	(Query raised by PGM) What does VAT exclusive mean? Does it mean we will not impose VAT?	Bid price should be VAT exclusive but be informed that CIAC will withhold 2% tax on the Bid price. Under BIR RR no. 17-2003 as amended by RR no. 14-2008, we are required to withhold 2% tax on purchase of services. A Certificate of Tax Withheld will be issued within 20 days following the close of payee's

	During collection of payment, does it mean we will not issue an official receipt?	taxable quarter or upon demand by the payee.  No, the bidder is required to provide official receipt. CIAC will provide the following documents for zero rating application: <ol style="list-style-type: none"> <li>1. Permit to Operate</li> <li>2. BIR Form 2303</li> <li>3. Certificate of Registration and Tax Exemption</li> <li>4. SEC Registration</li> <li>5. BIR annual registration fee</li> </ol>
7	(Query raised by PGM) Is progress billing allowed?	Yes, progress billing shall be implemented; however, monthly billings for the accomplished work are advised. The winning bidder may request for a 15% mobilization.
8	(Query raised by PGM) Distance of the main service electrical wire from service entrance pole.	The distance of the main service electrical wire from the proposed tapping point & service entrance pole is approximately 55 meters.
9	(Query made by V.S. Cerdon) What kind of low bay lamp is required in the technical specification?	The Low Bay Lighting Fixture shall be 250W, 230VAC Metal Halide Lamp, 16" diameter Aluminum Reflector with Glass Cover and Mounting Bracket, IP 65 Gear-Box.
10	(Query raised by PGM) Some banks have their own format for certificates, will these be accepted?	Yes, for as long as the substance of the certificate is the same as that of the sample forms.  In case the bank will not allow the phrase "put on hold", "intended for the project" shall be accepted.
11	(Query raised by BLF) Are we required to submit brochures?	Yes, all bidders are required to submit the brochures of the materials to be used.
12	(Query raised by V.S. Cerdon ) What is the required concrete grade? PSI for hollow block?	500 PSI shall be required.
13	(Query made by V.S. Cerdon ) Do you allow stay-in workers?	No, we do not allow stay-in workers. We can provide an area for temporary facility (tempfacil) which shall be on the account of the winning bidder.
14	(Query made by V.S. Cerdon) Regarding Water & Electricity consumption, is it free of charge?	No, the winning bidder shall apply for a temporary water and electricity connection and pay the corresponding consumption charges.
15	(Query made by V.S. Cerdon ) Regarding the duration of work, are we allowed to work 8am-5pm, Monday to Friday only?	The winning bidder may work beyond eight hours and even on Saturdays and Sundays. Proper coordination with the Aviation Engineering Department shall be required.
16	(Query made by BLF ) Dumping site for the excavation	CIAC will designate the appropriate dumping site.
17	Site Inspection	The site inspection was scheduled after the meeting.

## II. Additional queries submitted by PGM:

Item	Queries	Remarks
1	Please provide us the distance of the Main Server Electrical Wire from proposed Tapping Point and Service Entrance Pole.	The distance of Main Service Electrical Wire from proposed Tapping Point & Service Entrance Pole is approximately 55 meters.
2	Does DMIA require temporary fence while construction is going on? If so, will it be a pay item?	DMIA will require the winning bidder to provide a temporary fence while the construction is on-going. CIAC will provide the temporary barricade but the winning bidder shall provide the canvass (blue sheet) for the covering of the temporary barricade.
3	We observed that General Requirements such as items listed below are not indicated in the Bill of Quantities given but we strongly feel it must be an item of work: a. Mobilization and Demobilization b. Permits and Licenses c. Construction Safety and Health Program	In computing for the Approved Budget for the Contract (ABC), the items were already included in our mark-up.
4	Section of open canal indicates 12 mm diameter RSB shall be used. Bill of Quantity on Open Canal stipulates 10mm diameter RSB shall be used. Which size of RSB shall we consider in our estimate?	All bidders are required to use 12mm diameter re-bars for the open canal.
5	What is the floor finish of Motorpool?	The floor finishing of the Motorpool shall be trowelled finish.

III. Additional reminders to all bidders:

1. All documents to be submitted must be valid and updated. For documents on process for application, certifications in lieu of the required documents will not be honored.
2. All prospective bidders are required to submit two sealed envelopes. Envelope 1 shall contain the **Technical Proposal** while Envelope 2 shall contain the **Financial Proposal**. Each envelope must contain one original copy and two duplicates of the required documents.
3. All prospective bidders are instructed to follow the sequence of the required documents as provided in the checklist. It was likewise advised to use tabs and provide table of contents.
4. The following documents are required to be **notarized**:
  - a. Credit Line Certificate
  - b. Authority of Signatory
  - c. Certification as to Compliance of Existing Labor Laws and Standards
  - d. Affidavit of Disclosure of No Relationship
  - e. Certification on Bidder's Responsibilities
  - f. Affidavit of Site Inspection
5. The validity period for the bid security shall be 120 calendar days from the date of the opening of bids.
6. For the required list of similar completed government and private contracts, the value of the prospective bidder's single largest contract must be at least 50% of the ABC or Php 1,432,500.00.
7. For the Net Financial Contracting Capacity (NFCC), the NFCC should be at least equal to the ABC or Php 2,865,000.00.

8. Regarding cash deposit certificate, the bidder shall certify and commit not to withdraw a cash deposit in the amount equal to at least 10% of the ABC or Php 286,500. The certificate shall be valid for 120 cd from the date of issuance.
9. It is a mandatory requirement that the original and the number of copies of the Bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the Contract. All pages of the Bid shall be initialed by the person or persons signing the Bid as indicated in the Secretary's Certificate or Special Power of Attorney.
10. All photocopied documents to be submitted to the BAC must be signed by the Bidder or his duly authorized representative (as indicated in the Secretary's Certificate or Special Power of Attorney) certifying that such documents are true copy of the original. The original copy of the documents will be verified during the post-qualification.
11. Supplemental/Bid Bulletins shall be issued to all prospective bidders via e-mail, fax, or registered mail. All prospective bidders are required to submit an acknowledgment receipt for the said supplemental/bid bulletins to the Office of the BAC Secretariat also via e-mail, fax, or registered mail.
12. The last day for the submission of queries or request for clarification is February 13, 2009 (Friday), 5:00 PM.
13. The schedule for the Submission and Opening of Bids is on February 24, 2009 (Tuesday), 2:00 PM at the Clark International Airport Corporation, Board Room, Corporate Office Building, Clark Freeport Philippines. **Late bids shall not be accepted.** The reference for the time shall be the biometric system situated within the Corporate Office Building.

***CIAC reserves the right to accept or reject any Bid, and to annul the bidding process and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.***

For the guidance and information of all concerned.

HILARION RITCHE D. NACPIL  
Chairman, BAC  
Issued on: February 17, 2009

Received by:

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Name and Signature of the Representative

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Name of Company