



**Republic of the Philippines  
Clark International Airport Corporation  
Bids and Awards Committee**

Corporate Office Building, Clark Freeport Philippines  
Tel No. 045 – 599 – 2888 /Fax No. 045 – 599 –2888 loc 181

## SUPPLEMENTAL/BID BULLETIN NO.1

This Supplemental/Bid Bulletin is issued to modify, amend or clarify items in the issued Bidding Documents for the SUPPLY AND DELIVERY OF COMPUTER SERVER, DESKTOP COMPUTERS, LAPTOP COMPUTERS AND HARDWARE PERIPHERALS.

This shall form an integral part of the said Bid/Tender Documents.

As clarification to all bidders, the following were the issues and concerns discussed during the Pre-bid Conference:

Item	Queries	Remarks
1	(Query raised by Comclark Network Technology Corporation) Regarding the guarantee on availability of spare parts which is at least one year, does this mean or apply to replacement of defective parts?	No, the supplier shall guarantee the availability of spare parts on hardware within one year after the warranty expires. However, during the period of warranty, the supplier shall ensure outright replacement of defective parts within 24 hours.
2	(Follow-up query by Comclark Network Technology Corporation) Since outright replacement from the manufacturer will take time, can we temporarily replace the defective item from our stock?	Yes.

Additional reminders and clarifications:

1. All required units shall be branded.
2. Additional SCSI card shall be included in the back up tape drive hardware.
3. All documents to be submitted must be valid and updated. For documents on process for application, certifications in lieu of the required documents will not be honored.
4. All prospective bidders are required to submit three sealed envelopes. Envelope 1 shall contain the **Eligibility Documents**; Envelope 2 shall contain the **Technical Proposal** and Envelope 3 shall contain the **Financial Proposal**. Each envelope must contain one original copy and two duplicates of the required documents.
5. All prospective bidders are instructed to follow the sequence of the required documents as provided in the checklist. It was likewise advised to use tabs and provide table of contents.
6. The following documents are required to be **notarized**:
  - a. Certification of Non-inclusion in the Blacklist
  - b. Credit Line Certificate

- c. Letter of Authority to Validate Submitted Documents
  - d. Certificate of Authenticity
  - e. Authority of Signatory
  - f. Affidavit of Disclosure of No relationship
  - g. Certification on Bidder's Responsibilities
7. The validity period for the bid price and bid security shall be 120 calendar days from the date of the opening of bids.
  8. For the required list of similar completed government and private contracts, the value of the prospective bidder's single largest contract must be at least 50% of the ABC or Php 1,555,200.00.
  9. For the Net Financial Contracting Capacity (NFCC), the NFCC should be at least equal to the ABC or Php 3,110,400.00.
  10. For the cash deposit certificate, it should certify a **hold out** of cash deposit in the amount equal to at least 10% of the ABC or Php 311,040.00. The said amount will be **put on hold** until the duration of the project.
  11. It is a mandatory requirement that the original and the number of copies of the Bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the Contract. All pages of the Bid shall be initialed by the person or persons signing the Bid as indicated in the Secretary's Certificate or Special Power of Attorney.
  12. All photocopied documents to be submitted to the BAC must be signed by the Bidder or his duly authorized representative (as indicated in the Secretary's Certificate or Special Power of Attorney) certifying that such documents are true copy of the original. The original copy of the documents will be verified during the post-qualification.
  13. Supplemental/Bid Bulletins shall be issued to all prospective bidders via e-mail, fax, or registered mail. All prospective bidders are required to submit an acknowledgment receipt for the said supplemental/bid bulletins to the Office of the BAC Secretariat also via e-mail, fax, or registered mail.
  14. The last day for the submission of queries or request for clarification is September 22, 2008 (Monday), 5:00 PM.
  15. The schedule for the Submission and Opening of Bids is on October 2, 2008 (Thursday), 2:00 PM at the Clark International Airport Corporation, Board Room, Corporate Office Building, Clark Freeport Philippines. **Late bids will not be accepted.** The reference for the time shall be the biometric system situated within the Corporate Office Building.

***CIAC reserves the right to accept or reject any Bid, and to annul the bidding process and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.***

For the guidance and information of all concerned.

BIENVENIDO O. MANGA  
 Chairman, BAC  
 Issued on: September 24, 2008

Received by:

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 Name and Signature of the Representative

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 Name of Company