



Republic of the Philippines
Clark International Airport Corporation
Bids and Awards Committee
 Corporate Office Building, Clark Freeport Philippines
 Tel No. 045 – 599 – 2888/Fax No. 045 – 599-2888 loc 181

SUPPLEMENTAL/BID BULLETIN NO.1

This Supplemental/Bid Bulletin is issued to modify, amend or clarify items in the issued Bidding Documents for the **Contracting of Services of Thirty (30) Private Security Agency Guards (re-bid)**.

This shall form an integral part of the said Bidding Documents.

I. The following were the issues and concerns discussed during the Pre-bid Conference:

Item	Queries	Remarks
1	(Query raised by PASSCOR) In reference to item 13.2 (b.3) #3 of the bid data sheet, will the Annual Income Tax Return (ITR) and audited Financial Statements (FS) of CY 2007 be accepted?	Yes; however, the bidder with the lowest calculated bid (LCB) is required to submit during post-qualification a certified true copy of their ITR and Financial Statement for CY 2008 stamped "received" by the BIR, if post-qualification commences after April 15, 2009. In the event that the bidder with the LCB fails post-qualification, other bidders who shall undergo post-qualification must also submit the same requirement.
2	(Query raised by PASSCOR) In reference to item 13.2 (b.3) #6 of the Bid Data Sheet (BDS) regarding Certificate of Good Standing issued by PNP-SAGSD in 2007, 2008 & 2009. We have already acquired the certificate; however, it has expired. Are we required to submit an updated certificate for 2009?	No. The validity of CGS issued by PNP-SAGSD is only for 30 days. Hence, any certification to this effect issued within 2009 shall suffice.
3	(Query raised by SYMEX) In reference to page 83, Standard Cost Distribution item D. Admin Overhead and Margin exclusive of VAT, are we allowed to bid beyond the amount indicated? How about item E. Total Minimum Rate per Guard per Month. Are we allowed to bid lower than the indicated amount?	No, the amount indicated in item D. Admin Overhead and Margin exclusive of VAT shall be the maximum amount. <i>Note: This item shall be the point of competition among bidders.</i> Yes, please take note that item E. shall read as: "Total Maximum Rate per Guard per Month."
4	(Query raised by PASSCOR) What will be the acceptable period for the Certificate of Good Standing in payment for SSS, Pag-ibig and	The Certificate of Good Standing in Payment for SSS, Pag-ibig and Philhealth shall cover the last quarter of 2008, as well as the DOLE and NLRC Clearances.

	Philhealth? DOLE and NLRC Clearances?	
5	(Query raised by PASSCOR) On page 51, Other conditions, item "2. The contracted security personnel must be managed by trained and competent agency personnel who has completed and passed an Airport Security Management or Aviation Security (AVSEC) Course from any DOTC, OTS accredited training institution." Are we required to submit as part of the eligibility requirement the certificate of the Operations Manager?	No, the certificate shall be submitted and verified during post-qualification.
6	(Query raised by PASSCOR) DOTC-OTS letter certifying that the guards are AVSEC qualified	This is the same document submitted in the previous failed bidding. The guards to be deployed at DMIA shall be certified as AVSEC qualified by DOTC-OTS. Relievers not in the original list shall have a separate certificate from DOTC-OTS that they are AVSEC qualified.

The following paragraphs shall be included in Section VII. Technical Specifications, item I. Performance evaluation and Inspection as sub-item no. 6:

- "6. Before the end of each contract year, CIAC shall conduct an assessment or evaluation of the performance of the service provider based on performance evaluation and inspection report conducted by the Aviation Security Department (ASD), as well as other parameters indicated in Section VII. Technical Specifications.

Based on its assessment, CIAC may pre-terminate the contract for failure by the service provider to perform its obligations thereon following the procedure prescribed under the Guidelines on Termination of Contracts issued by the Government Procurement Policy Board under Resolution No. 018-2004 dated 22 December 2004. (Reference: GPPB Resolution No. 24-2007)"

II. Additional reminders to all bidders:

1. All prospective bidders are required to submit three sealed envelopes. Envelope 1 shall contain the **Eligibility Documents**; Envelope 2 shall contain the **Technical Proposal** and Envelope 3 shall contain the **Financial Proposal**. Each envelope must contain one original copy and two duplicates of the required documents.
2. All prospective bidders are instructed to follow the sequence of the required documents as provided in the checklist. It was likewise advised to use tabs and provide table of contents.
3. The following documents are required to be notarized:
 - a. Certification of Non-inclusion in the Blacklist
 - b. Credit Line Certificate
 - c. Letter of Authority to Validate Submitted Documents
 - d. Certificate of Authenticity
 - e. Authority of Signatory
 - f. Certification as to Compliance of Existing Labor Laws and Standards
 - g. Affidavit of Disclosure of No relationship
 - h. Certification on Bidder's Responsibilities

i. Affidavit of Site Inspection

4. The validity period for the bid price and bid security shall be 120 calendar days from the date of the opening of bids.
5. For the required list of similar completed government and private contracts, the value of the prospective bidder's single largest contract must be at least 50% of the ABC or Php 2,654,490.60.
6. For the Net Financial Contracting Capacity (NFCC), the NFCC should be at least equal to the ABC or Php 5,308,981.20.
7. Regarding cash deposit certificate, the bidder shall certify and commit not to withdraw a cash deposit in the amount equal to at least 10% of the ABC or Php 530,898.12. The certificate shall be valid for 120 cd from the date of issuance.
8. The winning bidder is required to submit the billing statement within two weeks of the succeeding month.
9. It is a mandatory requirement that the original and the number of copies of the Bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the Contract. All pages of the Bid shall be initialed by the person or persons signing the Bid as indicated in the Secretary's Certificate or Special Power of Attorney.
10. All photocopied documents to be submitted to the BAC must be signed by the Bidder or his duly authorized representative (as indicated in the Secretary's Certificate or Special Power of Attorney) certifying that such documents are true copy of the original. The original copy of the documents will be verified during the post-qualification.
11. Supplemental/Bid Bulletins shall be issued to all prospective bidders via e-mail, fax, or registered mail. All prospective bidders are required to submit an acknowledgment receipt for the said supplemental/bid bulletins to the Office of the BAC Secretariat also via e-mail, fax, or registered mail.
12. The last day for the submission of queries or request for clarification is March 27, 2009 (Friday), 5:00 PM.
13. The schedule for the Submission and Opening of Bids is on April 7, 2009 (Tuesday), 2:00 PM at the Clark International Airport Corporation, Board Room, Corporate Office Building, Clark Freeport Philippines. **Late bids shall not be accepted.** The reference for the time shall be the biometric system situated within the Corporate Office Building.

CIAC reserves the right to accept or reject any Bid, and to annul the bidding process and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

For the guidance and information of all concerned.

HILARION RITCHE D. NACPIL
Vice-Chairman, BAC
Issued on: March 30, 2009

Received by:

Name and Signature of the Representative

Name of Company